

## CAC Meeting #3 03.05.2018

## MEETING GOALS/ OUTCOMES

- 1. Final Working Agreement
- 2. Elect chairs/co-chairs
- 3. Discuss next CAC/ WG meeting, March 20th

## **TOPICS**

- 1. Introductions, Agenda review (5 min)
- 2. Updates on Follow-up Questions (5 min)
- 3. Working Agreement review/ edit (60 min)
  - a. Time Commitments (pg 4)
  - b. Meeting, Minutes (pg 4-5)
  - c. D-M process (pg 5)
  - d. Communication (pg 7)
- 4. Elect co-chairs!
- 5. March 20<sup>th</sup> CAC + Working Group meeting #2 (45 min)
- 6. Next steps/Invites (5 min)

## **NOTES:**